

Audit and Accountability Committee



Home Rehabilitation Program Delivery

Date: June 3, 2022

Presented by: Ann Eaton, Affordable Housing Administrator,
Neighborhood and Housing Services Department

Solicitation Overview



Project Overview

- The Neighborhood and Housing Services Department solicited for qualified public or private nonprofit agencies, authorities, or organizations with the ability to determine program eligibility of homeowners and oversee housing rehabilitation services for these homeowners to be a subrecipient of the City's Minor Repair and/or Owner-Occupied Rehabilitation programs.



Solicitation Type

- Request for Proposal (RFP)



Estimated Value

- \$1 million annually; up to \$3 Million total



Proposed Term

- 1 year with 2, 1 year renewal options

Recommended Award

The evaluation committee met to review and discuss the responsive proposal on May 26, 2022, and, by consensus, recommends awarding a contract to the sole responsive bidder.

This item is scheduled for City Council consideration on June 23, 2022.

SBEDA Program: Waiver Approved

Local Preference Program – Not Applicable

Veteran Owned Small Business Preference Program – Applicable (5 points)

Due Diligence

Finance and Audit Departments – Due Diligence Results

Number of vendors notified:	3,450
Number of vendors at pre-submittal conference:	3
Number of responses received:	2 (1 response deemed non-responsive for failure to meet the application and submittal requirements)
Results of Minimum Requirements Review	No Material Findings
Results of Due Diligence Review	No Material Findings

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